



SOP 1 Animal Health Management	
<ul style="list-style-type: none"> <input type="checkbox"/> Store animal health products according to label directions <input type="checkbox"/> Use all products according to label directions, or in the case of extra-label use, according to a written veterinary prescription. <input type="checkbox"/> Make sure syringes and other equipment deliver the intended amount of product <input type="checkbox"/> If treating with the wrong product or dosage, identify the animal, record the incidence, contact a veterinarian and record actions taken. 	<ul style="list-style-type: none"> <input type="checkbox"/> Record all individual animal or group treatments on a permanent record <input type="checkbox"/> Securely restrain cattle to avoid potential bent or broken needles <input type="checkbox"/> If a broken needle occurs, identify the suspect animal and record on a permanent record. If the animal is being sold, the next owner must be informed of the broken needle in the specific animal. <input type="checkbox"/> Keep a copy of any written veterinary prescriptions used within the last two years.

SOP 2 Feed and Water: Medicated and Non-Ruminant Feed	
<ul style="list-style-type: none"> <input type="checkbox"/> Copies of written and signed veterinary feed prescriptions are available for all extra-label use of feed or water medications. <input type="checkbox"/> Feed delivery person is informed of unloading requirements for medicated feed or ingredients, including intended storage area or bin. <input type="checkbox"/> Medicated ingredients and medicated feed have a separate and clearly labeled storage area or storage bins. <input type="checkbox"/> Scales used to mix medicated feed are tested for accuracy at least once per year <input type="checkbox"/> Medications are mixed according to label directions and documented ration. Actual amounts mixed are recorded. <input type="checkbox"/> Reprocessed or flushed feed is used or disposed in a manner to prevent contamination of other feedstuffs. <input type="checkbox"/> Medicated feed or water is fed according to label directions or written veterinary prescription. <input type="checkbox"/> If feed is mixed with the incorrect amount of medication or wrong product, record the incidence, consult a veterinarian and record actions taken. 	<ul style="list-style-type: none"> <input type="checkbox"/> Wood chips or wood shavings used for bedding contain no preservatives or other chemicals. <input type="checkbox"/> Delivery of medicated ingredients or medicated feed is cross-checked with ration or prescription. <input type="checkbox"/> Equipment used for medicated feed or water is cleaned, flushed or a system of sequencing is used to avoid cross-contamination of non-medicated feed <input type="checkbox"/> Staff and/or family members understand mixing and feeding procedures for medicated feed and what to do if an error occurs. <input type="checkbox"/> A system is in place to avoid delivery of medicated feed to unintended cattle. <input type="checkbox"/> Cattle pens are clearly identified to ensure medicated feed rations are delivered to the right cattle. <input type="checkbox"/> Amount of medicated feed fed per pen or group is recorded (see sample record) <input type="checkbox"/> If medicated rations or water are fed to the wrong cattle, record the incidence and actions taken.

VBP Checklist - SOP 2 Continued	
<input type="checkbox"/> Feeds containing prohibited material (ruminant by-products) are not fed to beef cattle. <input type="checkbox"/> All non-ruminant feed is stored separately and clearly labeled to avoid inadvertent feeding to cattle, or cross-contamination with ruminant feeds.	<input type="checkbox"/> Cattle have not had access to non-ruminant feed (poultry, hog, horse, pet). If so, CFIA is contacted. <input type="checkbox"/> Separate equipment is used for receiving (ie. auger), mixing and feeding non-ruminant feed to prevent cross-contamination of cattle feed

SOP 3 Cattle Shipping	
<input type="checkbox"/> A records check for all drug withdrawal requirements and broken needles is completed before cattle are shipped to slaughter. <input type="checkbox"/> If cattle are being shipped or sold other than directly to slaughter, and they have not met their drug withdrawal times, then the next owner is informed	<input type="checkbox"/> The check for drug withdrawal requirements and broken needles is identified in a record including date. <input type="checkbox"/> If cattle contain a broken needle, next owner is informed including identification of the animal. <input type="checkbox"/> If cattle are inadvertently shipped without meeting withdrawal times, next owner or slaughter plant is informed and this contact date/information is recorded.

SOP 4 Pesticide Control and Manure	
<input type="checkbox"/> Herbicides, pesticides, solvents and treated seed are stored to avoid contamination of cattle feed or water. <input type="checkbox"/> Records regarding herbicide use on pasture are checked before cattle are allowed access. <input type="checkbox"/> Pens holding cattle destined for slaughter are subject to manure removal at least once annually.	<input type="checkbox"/> Herbicides and pesticides used on pasture or hay fields within the operation are applied according to label directions and usage is recorded <input type="checkbox"/> If a potential cattle exposure has occurred, an expert (eg. veterinarian or toxicologist) is contacted for recommended procedures or actions. Actions taken are recorded.

SOP 5 Training and Communication	
<input type="checkbox"/> One person in the beef cattle operation has been trained in the VBP program. <input type="checkbox"/> Someone is designated from your beef cattle operation to review "Must Do" VBP requirements each year.	<input type="checkbox"/> Family members and/or staff understand their tasks relating to SOPs and Must Do requirements of the VBP program. If mistakes happen, communication takes place. <input type="checkbox"/> Information is recorded if problems or errors with the <i>Must Do</i> requirements (grey shaded areas), including actions taken.